



Portsmouth
Residential

MOVE OUT UNIT GUIDE

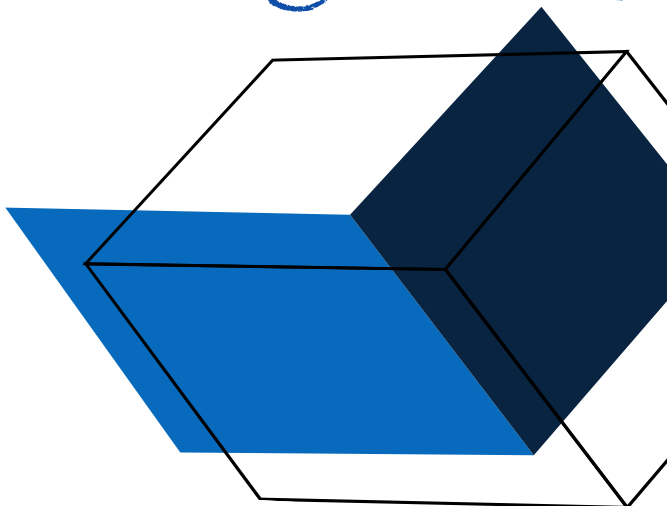
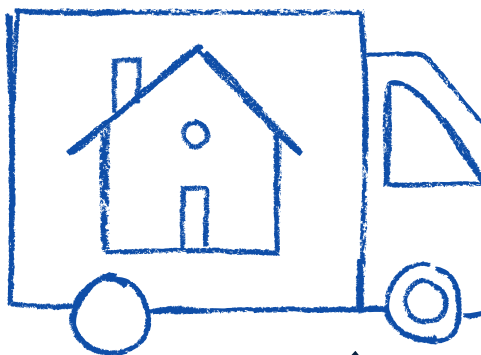
IMPORTANT STEPS BEFORE
LEAVING YOUR UNIT

HELP@PORTSMOUTH.CA



THANK YOU FOR STAYING WITH US!

WE'VE PUT TOGETHER A
GUIDE WITH ALL THE INFO
YOU NEED TO KNOW. WE
HOPE IT WILL ANSWER
ANY QUESTIONS YOU MAY
HAVE ABOUT MOVING OUT.





TIPS ON MOVING OUT AND MAKING SURE THAT YOU EXIT YOUR UNIT PROPERLY

Moving out of a rental property can be a stressful and complicated process, especially if you're unsure about the necessary steps to ensure a smooth transition. Whether you're moving out for the first time or have done it before, understanding the proper procedures can save you time, money, and potential headaches.

This guide provides a clear, step-by-step outline of everything you need to know and do when moving out of your rented home. From reviewing your lease agreement to the final walk-through with your landlord, each step is designed to help you navigate the move-out process efficiently, aiming for a full return of your security deposit and a positive end to your tenancy.

TO ENSURE A SMOOTH TRANSITION IT'S ESSENTIAL TO FOLLOW A CLEAR AND ORGANIZED MOVE-OUT PROCESS. BELOW IS A DETAILED SEVEN-STEP GUIDE FOR TENANTS MOVING OUT OF THEIR PROPERTY.



Review Your Lease Agreement

Start by reviewing your lease agreement to understand any stipulated conditions about the notice period and the state in which the property should be left. Check for specific cleaning requirements or any other contractual obligations you might have agreed upon.

Notify Portsmouth Residential
Provide written notice to Portsmouth Residential about your move-out date, adhering to the notice period mentioned in your lease. This formal notice should be sent via email (help@portsmouth.ca) to ensure there's a record of communication.

2



Settle your Balance & Plan Your Move

Review and settle any outstanding rent payments or other fees associated with your tenancy. Ensure all payments are up-to-date to avoid disputes and potential legal issues during the deposit refund process. Ensure you schedule utility shut-offs for after your move-out date.

3



TO ENSURE A SMOOTH TRANSITION IT'S ESSENTIAL TO FOLLOW A CLEAR AND ORGANIZED MOVE-OUT PROCESS. BELOW IS A DETAILED SEVEN-STEP GUIDE FOR TENANTS MOVING OUT OF THEIR PROPERTY.



4

Clean the Unit

Thoroughly clean the apartment, including appliances, windows, carpets, and fixtures. Check your lease for any specific cleaning clauses. Consider hiring professional cleaners if your lease demands professional standards for cleaning, or if you want to ensure a thorough job is done.

Repair Damages

Inspect the unit for any damage that occurred during your stay.

Replace or repair anything you've damaged, unless normal wear and tear. Patch holes in walls, repaint if necessary, and check the functioning of all fixtures and appliances.

5



6

Document the Unit's Condition

Take detailed photos or a video of the cleaned and repaired unit to document its condition. These records can be useful if there are any disputes with the landlord regarding the state of the unit at move-out.





Final Walk-Through, Handover Keys, Confirm Clear Balance

Schedule a final walk-through with Portsmouth Residential. This is a chance to go over the property together, discuss any issues, and hand over the keys. Ensure you receive a written statement of the property's condition upon your departure.

Ensure that you do not owe any balances with the Property Management Company.